



The Association of Coloproctology of Great Britain and Ireland

AGM

Notice is hereby given that the Annual General Meeting of the Association of Coloproctology of Great Britain and Ireland will be held in Manchester at 12:00 BST Tuesday 4th July 2023 for the following purposes:

1. to approve the minutes of the last Annual General Meeting of the Company
2. to receive and consider the Annual Report and Accounts of the Company/Charity for the year ended 31 December 2022 including the reports of the Directors and Auditors
3. to consider the appointment and re-appointment of Auditors
4. to note the appointment, reappointment, and changes to Directors
5. to consider changes to the constitution as described below:

PROPOSED CONSTITUTIONAL AMENDMENTS

MINOR AMENDMENTS

3 Membership

There shall be ten forms of membership, namely

ORDINARY MEMBER

STAFF GRADE MEMBER

AFFILIATE MEMBER

OVERSEAS MEMBER

STUDENT MEMBER

TRUSTEE MEMBER

ASSOCIATE MEMBER

HONORARY MEMBER

SENIOR MEMBER

PATIENT LIAISON GROUP MEMBER

www.acpgbi.org.uk

The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England / 35-43 Lincoln's Inn Fields / London WC2A 3PE / Telephone: +44 (0)20 7973 0307 / +44 (0)20 7973 0373

Email: admin@acpgbi.org.uk



The Association of Coloproctology of Great Britain and Ireland

A **PATIENT LIAISON GROUP (PLG) MEMBER** will be defined as a member of the patient liaison group. A PLG member will not be entitled to receive the journal Colorectal Disease as part of their membership dues. However, a PLG Member could receive the journal by paying an additional subscription fee. A PLG member will not have voting rights

Addition of new membership category

A **STUDENT MEMBER** will be defined as any individual currently studying for a degree in medicine, as well as any nursing or allied health care professional studying for their respective degrees. International student members will require a letter of recommendation from their medical school and an institutional e-mail. Membership will apply up until the award of the degree or cessation of studies, after which time the individual may elect to apply for Associate or Affiliate membership as applicable. A Student Member shall not have voting rights. A Student Member will receive a subscription to the journal Colorectal Disease as part of his/her membership dues.

Changes to student membership to allow international students

4.3

Removal of the sentence 'applications for all categories of membership other than Honorary Membership will be considered at every Council Meeting'

All applications are currently reviewed by the Honorary Secretary and applications have not been considered at Council Meetings for over 5 years

5.3

Any Ordinary Member, Oversea Member, Associate Member, Staff Grade Member, Affiliate Member or Senior Member whose subscription is three months in arrears, and who has been duly notified thereof, shall cease to be a Member of the Association

Change from 6 months to 3 months

www.acpgbi.org.uk

The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England / 35-43 Lincoln's Inn Fields / London WC2A 3PE / Telephone: +44 (0)20 7973 0307 / +44 (0)20 7973 0373

Email: admin@acpgbi.org.uk



The Association of Coloproctology of Great Britain and Ireland

5.4

He/she may be reinstated on payment of arrears, up to a maximum of 12 months membership fees.

Removal of 'with the consent of Council'

7.3

At the Annual General Meeting, normally held during the clinical meeting, the business shall be:

- To elect Officers and members of Council.
- To receive the Report of the President which will include reports from the other Chairs.
- To receive the Report of the Honorary Secretary.
- To receive the Report of the Honorary Treasurer and the audited accounts for the previous financial year.
- Such other business as Council may decide.

Removal of 'to elect auditors' and allow this to be undertaken on behalf of the organisation by the Executive and the Trustees. This will facilitate the appointment of new auditors as and when this is required, and which would be good practice for ACPGBI and similar organisations

13.1

Removal of 'chair of the Independent Healthcare Committee (IHCC)'

Already included as an Officer of the Association

Addition of International Affairs Representative

Addition of new member of Council

13.5

Addition of 'The International Chapter shall have 1 representative'

www.acpgbi.org.uk

The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England / 35-43 Lincoln's Inn Fields / London WC2A 3PE / Telephone: +44 (0)20 7973 0307 / +44 (0)20 7973 0373

Email: admin@acpgbi.org.uk



The Association of Coloproctology of Great Britain and Ireland

26.2

Membership of the Committee shall consist of a Chair, six elected members, a representative for International Affairs, AUGIS and BSG representatives as well as the Chair of the Information Technology Group and the Independent Health Care Committee, one lay member, at least one member from a non-surgical discipline usually on Council, the Chair of the Clinical Governance Board and one nominated member of the ACPN.

Addition of 2 new elected members to External Affairs Committee

MAJOR AMENDMENTS

12.2

The Secretary will seek nominations for the President in Waiting from all ordinary members, no later than 4 months before the Annual General meeting. The nominee will require a proposer and a seconder both of whom should be Ordinary members. The nominee will: i) be a current Ordinary Member and have been a voting member of ACPGIBI Council in at least 1 of the 5 years prior to the closing date of the vote ii) not be president or president elect of one of the general surgical sub-specialty associations.

All applications will be reviewed by the current President and Honorary Secretary to make sure eligibility criteria are met. All eligible names will be put forward to a vote by the whole ACPGIBI membership via an independent e-voting company using single transferable voting. For clarity this includes all categories of membership with full voting rights where members are not in arrears with their membership. The applicant with the most votes will become President in Waiting. In the event of a tie then a Council vote will decide the outcome. In the event of a further tie the result will be decided by a vote of the EDI committee. If there is only 1 candidate, then no vote is required.

Changes to the process for electing PiW

www.acpgbi.org.uk

The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England / 35-43 Lincoln's Inn Fields / London WC2A 3PE / Telephone: +44 (0)20 7973 0307 / +44 (0)20 7973 0373

Email: admin@acpgbi.org.uk



The Association of Coloproctology of Great Britain and Ireland

24 Multidisciplinary Clinical Committee

24.1

Remove 'all of which have a representative on MCC'

24.2

Replace current 24.2 - 24.5 with

Leadership of the Multidisciplinary Clinical Committee shall consist of: a Chair and a vice-chair. The vice chair will be elected from The Ordinary Membership by a Council vote and shall hold the position for 2 years before becoming chair for a further 2 years. To be elected as vice chair the Ordinary Member will require previous experience of Subcommittee or Council activity for ACPGBI.

The following sub-committees shall report to the MCC leadership:

Abdominal Wall Subcommittee

Intestinal Failure Subcommittee

Proctology Subcommittee

Robotic Subcommittee

Advanced Malignancy Subcommittee

Peritoneal Subcommittee

Clinical Governance Committee

Colonoscopy Subcommittee

Inflammatory Bowel Disease Subcommittee

Emergency General Surgery Subcommittee

Guidelines Subcommittee

Sub-committee members should have an interest and experience in the provision of relevant coloproctological services.

Changes to the MCC structure with a leadership team of 2 overseeing 11 subcommittees (including newly formed Guidelines subcommittee) - replacing the previous structure of the committee

33

Addition of:

Each subcommittee will consist of a chair and 5 other elected members as well as 1 nominated representative from each of the Associate and Affiliate Membership categories (nominated by the Dukes Club and ACPN).

www.acpgbi.org.uk

The Association of Coloproctology of Great Britain and Ireland

Royal College of Surgeons of England / 35-43 Lincoln's Inn Fields / London WC2A 3PE / Telephone: +44 (0)20 7973 0307 / +44 (0)20 7973 0373

Email: admin@acpgbi.org.uk